This document provides guidance on the types of specifications that should be documented in the protocol if the study involves collection of urine. As the majority of the items that follow will be dictated on the protocol level and NOT collected for each and every specimen, CDEs are not associated with these guidelines.

## Sample Collection Information

1. \*Date and time of sample collection:

(M M/D D/Y Y Y Y):

(HH:MM, 24 hr clock):

Unknown

Not applicable

* 1. If not applicable, indicate reason sample not collected reason:

Site unable to obtain

Other, specify:

1. \*Location of CSF collection:

L3-5

Ventricular

Cisternal

1. Method of CSF collection:

Sample collected directly from needle or ventricular catheter

Other, specify:

1. \*Total volume of CSF collected (mL):
2. CSF and serum collected simultaneously?

Yes

No

Unknown

1. CSF and plasma collected simultaneously?

Yes

No

Unknown

1. Tube CSF sample collected in:

Polypropylene

Other, specify

1. \*Were additional processing methods used?

Yes

No

Unknown

* 1. If yes, indicate other methods used:

1. \*Type of needle used:

Sprotte needle

Other, specify: How much urine was collected?

1. \*Needle gauge size:

18 gauge

20 gauge

22 gauge

Other, specify:

Unknown

1. Sample expiration date:

(M M/D D/Y Y Y Y):

Unknown

1. Tube CSF sample stored in:

Polypropylene

Other, specify

## Sample Processing Information

1. \*Was sample centrifuged?

Yes

No

Unknown

* 1. If yes:
     1. Time centrifuge started:

(HH:MM, 24 hr clock):

Unknown

* + 1. \*Speed of centrifugation xG (times gravity):
    2. \*Duration of centrifugation (minutes):

1. Did sample remain pink after centrifugation?

Yes

No

Unknown

1. Aliquot information:
   1. Time aliquoted:

(HH:MM, 24 hr clock):

Unknown

* 1. Volume of aliquots/ Number of aliquots:
  2. Time aliquots put on dry ice:

(HH:MM, 24 hr clock):

Unknown

* 1. Time aliquots put in -70 or -80˚C freezer:

(HH:MM, 24 hr clock):

Unknown

\*Most important items to specify in protocol